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EMPLOYMENT APPLICATION

Date:

Name:

Address:

Post Code:

NI Number:

Home Phone:

Mobile Phone:

Positions Applied for:

Salary Desired:

When available to begin work?

Interview Availability?



Hours Available to Work:

Mon

Tues

Wed

Thurs

Fri

☐ Full-Time ☐ Part-time ☐ Full or part-time

Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Qualification
School			
College Bus. or Trade School			
University			
Other			

Have you ever been convicted of a crime: ☐ yes ☐ no

If yes, please explain

Continue on the next page

Previous Employment (list up to 3)

1.

Name of Employer: _____

Name of last manager: _____

Dates of employment:

From: _____

To: _____

Salary:

From: _____

To: _____

Complete Address: _____

Phone Number: _____

Last job title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: ☐ yes ☐ no

2.

Name of Employer: _____

Name of last manager: _____

Dates of employment:

From: _____

To: _____

Salary:

From: _____

To: _____

Complete Address: _____

Phone No. _____

Last job title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: ☐ yes ☐ no

Continue on the next page

3.

Name of Employer:

Name of last manager:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone No.:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions at this company:

May we contact your employer: ☐ yes ☐ no

Skills:

Typing:

Computer: ☐ PC ☐ Mac ☐ Both

Applications (list all that apply):

Other Skills:

Please list two references other than relatives and previous employers

Name		
Position		
Company		
Telephone		

Any additional information necessary for the position for which you are applying: